



**HELLENIC REPUBLIC  
MINISTRY OF ENVIRONMENT,  
ENERGY AND CLIMATE CHANGE  
Special Service for the Co-ordination of Environmental Activities**

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Date: 28/11 /2014  
P.N.: 156132/ SACEP  
  
To  
POTENCIAL PROJECT PROMOTERS

**OPEN CALL No GR02.02 FOR EXPRESSION OF INTEREST FOR  
PROJECT PROPOSALS TO PROGRAMME OF EUROPEAN ECONOMIC  
AREA FINANCIAL MECHANISM (EEA FM) 2009-2014**

**Programme:**

**GR02 - Integrated Marine & Inland Water Management**

**Output:**

**“INCREASED KNOWLEDGE AND AWARENESS  
OF THE PROTECTION AND MANAGEMENT OF WATER BODIES  
SUFFERING FROM ENVIRONMENTAL PROBLEMS OR BIODIVERSITY LOSS”**

**FINANCED BY:**

- **EEA-EFTA STATES: ICELAND, LICHTENSTEIN, NORWAY UNDER THE FRAMEWORK OF EEA FINANCIAL MECHANISM FOR THE PERIOD 2009-2014 (85%)**
- **THE PUBLIC INVESTMENT PROGRAMME OF HELLENIC REPUBLIC (15%)**

**SACEP – Programme Operator, represented legally by Konstantinos Triantis, Special Secretary for Water**

## **INVITES**

The bodies within the following category of **Potential Project Promoters** having the right to participate (as described in Article 4) for project proposals' submission, in order to be included and funded under the Area **"Integrated Marine & Inland Water Management"** of the European Economic Area Financial Mechanism for the period 2009-2014.

### **Article 1: General Issues**

The Programme European Economic Area Financial Mechanism (EEA FM) 2009-2014, **Programme Area** "Integrated Marine & Inland Water Management", total budget of 11,188,235 €, is funded by EEA-EFTA states (Iceland, Lichtenstein and Norway) by 85 % (9,510,000 €) and the Public Investment Programme of Hellenic Republic by 15 % (1,678,235 €). The objective of the Programme area is to ensure a good environmental status of marine and inland waters in the EU.

The Programme will fulfill the above objective by implementing projects promoting: integrated marine and inland water resources' management with emphasis on coastal areas and islands, drinking water supply in islands, drinking water saving and quality improvement, improved monitoring of marine waters, environmental rehabilitation and protection at local level, environmental education programmes and scholarships in the field of marine and inland water resources management.

The Programme contributes to the sustainable management of marine and inland water resources by the implementation of specific measures or projects in environmentally sensitive areas, to protect and rehabilitate burdened ecosystems and to help the economic development of coastal zones and islands. Furthermore, the Programme aims at contributing to the good environmental status of the marine and inland water resources by the development of monitoring programmes.

The proposals to be submitted should contribute to the overall objectives of EEA FM 2000-2014 which are:

- the reduction of economic and social disparities in the EEA and EU and
- the strengthening of bilateral relations between the Donor States and the beneficiary ones

In particular, the proposals to be submitted shall focus to the outcome: More Integrated management of marine and inland water resources.

### **Article 2: Legislative and Regulatory Framework of EEA FM**

1. Article 90 of "Legislation Code for the Government and Government Bodies" ratified by article one of Presidential Decree (PD) 63/2005 (OJ 98/A/22.4.2005).
2. The law 3614/2007 "Management, control and implementation of development interventions for the Programming period 2007-2013" (GG 267/A/3.12.2007) and in particular article 29 as amended and in force.
3. The law 4146/2013 "Creation of a development friendly environment in strategic and private investments and other provisions" (OJ A'90/2013) and, in particular article 60 paragraph 1, by which the Financial Audit Authority is appointed as Audit Authority for EEA grants 2009-2014.
4. PD 4/2002 (OJ 3/ /14-01-2002) "Implementing Technical Assistance Actions – Support and management of relevant funds".

5. Circular 60630/Special Coordination Service 5671/16-09-2003 specifying the implementation of PD 4/2002 on “Implementing Technical Assistance Actions – Support and management of relevant funds”.
6. Protocol 38b of the EEA Agreement which creates the EEA Financial Mechanism 2009-2014 through which donor countries shall contribute to the reduction of economic and social disparities in the European Economic Area (hereinafter “Protocol 38b”).
7. Decision 5/2010/SC of 09-12-2010 of the Standing Committee of the EFTA States, establishing an EEA Financial Mechanism Committee, for the management of the EEA Financial Mechanism (EEA FM) 2009-2014.
8. The Memorandum of Understanding (in force as of 08-11-2011, amended 13-12-2013) for the implementation of the European Economic Area Financial Mechanism 2009-2014 between Iceland, the Principality of Lichtenstein, the Kingdom of Norway and the Hellenic Republic (hereinafter “Memorandum of Understanding”).
9. The Regulation of 18-01-2011 on the implementation of the European Economic Area (EEA) Financial Mechanism 2009-2014, as adopted by the Financial Mechanism Committee pursuant to article 8.8 of protocol 38b of the EEA Agreement (hereinafter “Regulation”)<sup>1</sup>.
10. The guidelines that have been set out and adopted by the EEA Financial Mechanism Committee 2009-2014 as in force each time (hereinafter “Guidelines of EEA FM Committee”).
11. The Joint Ministerial Decision on the Management and Control System for the implementation of the European Economic Area (EEA) Financial Mechanism (FM) 2009-2014 (OJ 781/B/28-3-2014) (hereinafter “Management and Control System”)
12. Law 4270/2014 on “Principles of financial management and supervision (transposition of Directive 2011/85 / EU) - Public accounting and other provisions” (OJ 143/A/28.06.2014) and, in particular, its article 123.
13. Letter from Ministry of Environment, Energy and Climate Change, Environment Directorate General EYPE, (200502/25-09-2012), “Discharge of Strategic Environmental Assessment (SEA) for the Programme Integrated Marine & Inland Water Management”.
14. The Programme Agreement of 02-07-2014 between EEA FM Committee 2009-2014 and Ministry of Development & Competitiveness (hereinafter “Programme Agreement”).
15. The Programme Implementation Agreement which consists of the decision of Minister of Development and Competitiveness of 21-7-2014 (OJ 2072/B) about Co-financing SACEP and the Commitment letter of Special Secretary for Waters of 04-07-2014.
16. Decision 52398/2014 (OJ B 3042) of Minister of Environment, Energy and Climate Change.

### **Article 3: Objective and outcome for the projects/eligible activities**

Submitted Proposals must contribute to the objective of the Programme: Good environmental status in European marine and inland waters.

The selected projects will contribute to the following Programme output indicator:

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<sup>1</sup>Please find more details concerning EEA regulation (11) on link: <http://eeagrants.org/Results-data/Results-overview/Documents/Legal-documents/Regulations-with-annexes/EEA-Grants-2009-2014/Regulation-EEA-Grants-2009-2014>

Programme Output: Increased knowledge and awareness of the protection and management of water bodies suffering from environmental problems or biodiversity loss

*Output Indicator – Number of studies leading to increased knowledge and awareness of the protection and management of water bodies*

*Baseline 0, Target 2*

Eligible are projects (studies, surveys, inventories, support and development of museum collections, implemented models, etc) that increase knowledge and awareness of the protection and management of water bodies suffering from environmental problems, biodiversity loss or that will be affected by the climate change.

All projects that increase knowledge and awareness and are necessary in order to fulfilled a specific measure that is included in a Program of Measures of a River Basin Management Plan (approved or draft version) – RBMP, (for the implementation of Water Framework Directive) of one of the fourteenth Water Basin Districts of the country, are considered to be eligible under this call for expression of interest.

Also eligible are studies that will lead to Management and protection plans (programme of measures) of sensitive water bodies such as wetlands, lagoons, river deltas, etc. as well as studies for recording the biodiversity in (mainland and mainly island) wetlands and their threats.

Development of tools for storage and/or processing of data (e.g. databases) as well as modelling for monitoring of the study areas, in connection with the project, are also eligible but its cost cannot exceed the 30% of the total budget of the proposed project. Procurement of software and hardware are also eligible under the above restriction.

Promotional, educational or training activities and publicity that intent to raise public awareness are also eligible, in connection with the project, but its cost cannot exceed the 10% of the total budget of the proposed project.

Studies of technical infrastructure projects (public works) under Law 3316/05 as well as, procurement of equipment (except of hardware as mentioned above) are not included in the scope of the specific Output of the Programme.

## **Article 4: Eligibility for Participation**

- 4.1.** Eligible applicants are Water Supply and Sewerage Companies, public authorities, regional and local authorities, research and scientific institutions, management bodies of protected areas and other relevant management bodies, and non-governmental organizations, which have been established and operate within the Greek state for the benefit of public interest.
- 4.2.** The proposal may be submitted by partnerships and according to the Art 3.4 (Donor partnership Projects) of the Regulation, projects may be prepared and implemented in cooperation with one or more legal entity in the Donor States. With reference to the objectives of the EEA Financial Mechanism 2009-2014 related to bilateral relations, the Programme Operator shall encourage and facilitate the establishment of such partnerships. Eligible partners are:
  - a. Donor Partner of the Project Promoter: A legal entity under public or private law, which has been established and operates for the benefit of public interest within the territory of Donor

States actively involved in and effectively contributing to the implementation of a project. The partner shares a common goal with the Project Promoter with the view to achieving the objectives of economic and social cohesion of EEA FM.

- b. Foreign partner of the project Promoter: A legal entity under public or private law, which has been established and operates for the benefit of public interest in a state outside the European Economic Area that has a common border with Greece and which is actively involved in and effectively contributing to the implementation of a project. The partner shares a common goal with the Project Promoter with the view to achieving the objectives of economic and social cohesion of EEA FM.
- c. Domestic Partner of the Project Promoter: A public service, a legal entity under public or private law, which has been established and operates within the Greek state for the benefit of public interest or an NGO, actively involved in and effectively contributing to the implementation of a project. The Partner shares with the Project Promoter a common goal for achieving the economic and social cohesion objectives of the EEA FM.

**4.3.** Private entities shall not be eligible applicants under this call.

### **Article 5: Cost Eligibility, Budget and Duration**

The total available budget for the implementation of the projects is as follows.

	Budget (€) (85% EEA 15% PIP)	Minimum grant amount (€)	Maximum grant amount (€)
Outcome 1 / Output 2 : “Increased knowledge and awareness of the protection and management of water bodies suffering from environmental problems or biodiversity loss”	1,500,000	200,000	1,200,000

The Programme Operator may amend above mentioned grants informing the stakeholders through the relevant websites of the Ministry of Environment, Energy and Climate Change and Ministry of Development & Competitiveness

The maximum project grant rate may be up to 100% of total eligible project costs except of projects implemented by NGO’s where the maximum project grant rate may be up to 90% of total eligible project costs. The remaining costs of the project shall be provided or obtained by the Project Promoter.

The project grant rate shall in all cases be set taking into account the estimated level of any profit likely to be generated by the projects.

Final date of costs eligibility for the proposed projects, is April 30, 2016. The proposed projects should be completed by the deadline specified above.

The eligible direct expenditures for a project are those expenditures which are identified by the Project Promoter and/or the project partner, in accordance with their accounting principles and usual internal rules, as specific expenditures directly linked to the implementation of the project and which can therefore be

booked to it directly. Expenses that satisfy the criteria set out in Chapter D of Management and Control System and comply with Articles 7.2 to 7.5 of the Regulation of the EEA Grants 2009-2014 Regulation are considered eligible.

As a general rule, only the portion of the depreciation of the equipment corresponding to the duration of the project and the rate of actual use for the purposes of the project is eligible, provided that the equipment is depreciated in accordance with generally accepted accounting principles applicable to the Project Promoter and generally accepted for items of that same kind. However, the entire purchase cost of new equipment may be eligible if this new equipment is to be an integral and necessary component for the implementation or development of a technology that is essential for achieving the outcome of the project. In cases where the entire purchase price is eligible, the project promoter will have to comply with the 3 following conditions:

- To keep the excepted equipment in their ownership for a period of at least five years following the completion of the project and continue to use that equipment for the benefit of the overall objectives of the project for the same period;
- To keep the excepted equipment properly insured against losses such as fire, theft and other normally insurable incidents both during project implementation and for at least 5 years following the completion of the project; and
- To set aside appropriate resources for the maintenance of the excepted equipment for at least 5 years following the completion of the project.

Indirect costs at project level are not eligible.

In-kind contributions are not eligible.

## **Article 6: Preparation and Submission of Proposals**

### **6.1 Terms and Conditions**

The Administrative and Eligibility requirements that must be met by the proposals are the following:

- Eligibility of the applicants. Applicants and their partners should comply and meet the eligibility criteria according article 4.
- Compliance with relevant National and European Legislation. All relevant national and European Union legislation including environmental, public procurement and state aid law are complied with.
- Completeness and legitimacy of the submitted proposal. The forms must be filled in fully and correctly, stamped and signed by the legal representative of Project Promoter. All required documents according article 6.2 should be submitted.
- Project's proposal implementation schedule. The project implementation should be completed within the time schedule as specified in Article 5.
- Project's compliance with the scope of the Programme. The project's objective has to be justified in relation to the targets and indicators of the present open call and proposed projects should comply with the eligible activities as described in Articles 3.
- Applicants should prove their ability (operational and technical capacity) to complete the proposed project.

- The budget of the proposed projects has to comply with the minimum and maximum acceptable budget limits, as defined in Article 5.

## **6.2 Content of Submitted Proposal**

The following documentation must be submitted by the applicants

1. Proposal Application Form fully filled out. The application form is included in Annex I.
2. In case of partnership proposal a Letter of Intent for co-operation between all parties involved should be filled in. The letter should include a confirmation by partner(s), both domestic and foreign, of its/their commitment to the proposal as well as detail its/their role in the implementation of the proposed project. The letter shall be in English if one of the parties is a foreigner. It is noted that if a partnership proposal selected to be funded, before the signing of the project contract, a partnership agreement in accordance with article 6.8 of the Regulation should be filled in and submitted to the PO.
3. Project Promoter's testimonial for not funding the Project's envisaged actions by other sources (EU Structural Funds, Cohesion Fund, INTERREG, PIP, purely national funds etc.).
4. Cost – benefit analysis for projects generating revenues or testimonial for non-producing revenues. (Annex II)
5. Project Promoter's Solemn Declaration that he will comply with national and European rules.
6. Documentation that the Applicants submitting the proposal and their Partners (in case of partnership) are eligible to submit or to participate to the Project proposal, such as statutes, Programme agreement, body of ministry, constitution act, etc.
7. Decision by the authorized administrative body (City Council, Regional Council, Rector's Council, Board, etc.) for accepting the invitation terms and approving the participation to the Programme and any other decision by official body or supervisory authority is required.
8. Certification of insurance and tax status and awareness of Project Promoter if applicable.
9. Evidence that Project Promoter / Partners have the operational and technical capacity to complete the project.
10. Tender Documents if available.
11. Necessary Studies if applicable.
12. A detailed implementation Schedule (including the period of time for tender documents or licenses to get ready).
13. Budget breakdown.
14. A Table (form given in Annex III) will be filled out, in which the licensing and approvals required for the Project implementation, are declared and explained.
15. Those documents that have been checked with "yes" in the aforementioned Table must be submitted along with the application.
16. Any supporting documentation the applicant considers necessary.

The Proposal Application is filled in Greek.

The texts will be delivered in typed A4 pages (210x297 mm) in two (2) hard copies, one of them should be marked as original. Also, a **complete soft copy must be submitted** through CD ROM, DVD, etc. for WINDOWS

XP or later). The texts must be in WORD format and tables in EXCEL format. Numeric data necessary for the Project's evaluation should be given in an EXCEL file.

At the beginning of each file, there **must be** a table of contents along with the full details (email, phone, fax, address) of the Project Promoter's representative and the Project's contact person with whom the agencies of Programme Operator SACEP come in contact.

### **6.3 Deadline and Place of Submission**

Proposals must be submitted no later than **6 February 2015, at 16:00**.

**Proposals must be submitted to the Programme Operator "Special Agency for Co-ordination of Environmental Project" SACEP, at Eyritanias & Iteas 2 P.C. 115 23 Ampelokipi, Athens, Greece all working days from 09:00 to 16:00. Upon submission, a protocol number will be given.**

**Proposals may be submitted by mail (registered mail) or in person, under the condition of being received within the deadline given.**

**In any case, the interested parties are fully responsible for the file contents as well as for the time it will be deposited to the protocol of SACEP.**

Any proposal submitted outside this time range will not be accepted.

Informing potential beneficiaries is done through the Programme Operator's portal [www.eysped.gr](http://www.eysped.gr).

For more details concerning the proposals submission and other relevant clarifications, any interested can contact the Programme Operator SACEP, tel. +30 2131500954, e-mail: [eysped@mou.gr](mailto:eysped@mou.gr). SACEP will reply to any clarifications and questions addressed no later than 20 days before the deadline of proposals submission.

## **Article 7: PROPOSALS EVALUATION**

### **7.1 General**

The evaluation of Submitted proposals, intends to ensure administrative and technical adequacy of each proposal in relation to the objectives and the implementation procedures of the Programme.

The evaluation will take place in two steps (stages) with concrete criteria:

- 1) Stage A: Eligibility and administrative verification by the Programme Operator.
- 2) Stage B: Assessment of the applications by independent and impartial experts.

A Selection Committee will support the overall procedure while the final decision will be taken by the Programme Operator. The Selection Committee will be established by the Programme Operator's legal representative and will consist of five (5) members. Two of them will be external (to the PO).

The Selection Committee meets only when all 5 members attend the meeting. Members of the Selection Committee will not participate in future in monitoring and auditing of the evaluated Projects.

The FMC and NFP will be invited by the Selection Committee to participate in the meetings of the Selection Committee as observers.

The main responsibilities of Selection Committee are the following:

- Soon after the establishment of the Selection Committee, its members prepare an Operational manual, checklists as well as standard forms for the minutes of meetings, decisions and correspondence for the response to the applicants.

- To review the ranked list of projects. It may modify the ranking of the projects in justified cases. The justification for the modifications shall be detailed in the minutes of the meeting of the Selection Committee. If such a modification results in a project's rejection, the affected applicant shall be informed in writing about the justification for the modification.
- To recommend (to PO) the Projects to be supported by the Programme. The number of proposals to be funded by the Programme depends on the available budget of the relevant call and the final approved budget per project in ranking list.

Submitted proposals will be evaluated regardless of the order of their submission to the P.O. The evaluation will begin after the deadline of the call.

## **7.2. Stage A – Administrative and Eligibility Evaluation**

The Programme Operator will review the applications for compliance with administrative and eligibility criteria according terms and conditions of the present call that are presented in article 6.1.

The content of the application and all required documents mentioned in article 6.2 will be checked and an "Evaluation Sheet – Stage A" that is included in Annex IV will be filled in.

If during the check of proposal's file, deficiencies of supporting documents (Article 6.2 of the present call) occur, the P.O. will request them (by email) and the applicant should submit those within 3 working days after sending receiving the request.

Values of Stage A evaluation are binary (YES/NO). In order to consider a proposal with a positive evaluation in Stage A, it should receive a 'YES' value in all criteria of Stage A.

Proposals that do not comply with administrative and eligibility criteria of Stage A evaluation will be rejected.

Applicants, with rejected applications, will get informed with a rejection letter by the Programme Operator, documenting fully the reasons for the rejection. They will have also the right to appeal against the results within 5 days, after the delivery of the rejection letter of Stage A.

## **7.3 Stage B - Proposals evaluation**

The evaluation stage B begins after the completion of stage A and only for the proposals that meet the administrative and eligibility criteria.

Each application will be reviewed by two independent experts. The experts separately score the project according to evaluation criteria.

The independent experts will be selected after a call for experts, ensuring the transparency and the credibility of this process.

The Programme Operator will ensure (through the obligation of signing solemn declaration by every interested party at the call of experts to come) that Experts will be impartial and have no direct or indirect relationship with the Programme Operator, the Selection Committee, any potential Project Promoter or consultant in the preparation phase of projects to be submitted to the Programme. The Members of Selection Committee cannot be chosen as Independent Experts. Costs related to experts will be covered from the management cost of the Programme Operator.

Basic principles governing the evaluation process are the following:

The proposals put forward for evaluation are assigned for review to the evaluators (independent experts) through a draw procedure made electronically. In case of draw failure, the relevant procedure will be done under the responsibility of the Selection Committee.

The reviewers (independent experts) will separately score the project according to the selection criteria published within the present call (article 6.5/ par. 3 of regulation).

The score of evaluation criteria results from substantial judging during the evaluation procedure and it must be adequately justified for each category of criteria. For the purposes of ranking the projects, the average of the scores awarded by the experts will be used. If the total score of the proposals differs by more than 30% (according to the highest score) then the proposal gets evaluated by a third independent reviewer. In this case, the proposal's final score derives as the average sum of the scores of the two evaluators deviating less (article 6.5/ par. 4 of regulation).

The Programme Operator will provide the Selection Committee with a list of projects ranked in line with the description above (article 6.5/ par. 5 of regulation). It will at the same time provide the FMC with the ranked list in English. The Selection Committee shall review the ranked list of projects. It may modify the ranking of projects in justified cases. The justification for the modifications shall be detailed in the minutes of the meeting of the Selection Committee. If such a modification results in a project's rejection, the affected applicant shall be informed in writing about the justification for the modification. The Selection Committee shall submit the list of recommended projects to the Programme Operator.

The Programme Operator will ask for these projects the opinion of the competent authority Unit D "Competition and State Aid" of Special Coordination of Implementation of Assistant Programs of the National Coordination Office, on whether the financing by Project Promoters and their partners of selected projects constitutes state aid. If the financing constitutes state aid, the project automatically becomes ineligible for funding and is deleted from the final list. The opinion of the relevant Unit is official and must be issued within 20 working days from reception of the list of projects and accompanying documents.

The Program Operator based on the final list or proposals, shall issue a decision showing which projects will be supported. The decision shall be communicated to all applicants within a reasonable period.

### **Criteria**

The Selection of the projects will be based on the following criteria and weightings:

<b>Nbr</b>	<b>Criteria Description</b>	<b>Weighting</b>	<b>Value</b>	<b>Score</b>
<b>1</b>	Project contribution to programme objectives, outcomes and outputs.	20%		
<b>2</b>	Project contribution to achieving the EEA FM 2009-2014 objective: 'to strengthen bilateral relations between Donor States and beneficiary States'.	5%		
<b>3</b>	Quality of the project - Clarity and completeness of the description of the project.	20%		

4	Budget realism in relation to the physical object	15%		
5	Realistic time schedule for Project completion	15%		
6	Maturity of Project – Maturity of studies, existence of required licenses (if applicable)	25%		

The criteria in table above are specified as follows:

**Criteria detailed description**

1. The contribution of a project to the Programme objectives, outcomes and outputs is examined through the evaluation of the criticality of the environmental problem treated with the implementation of the proposed Project.  
Importance, understanding and identification of the specific environmental problem the proposal is intended to solve are evaluated.  
Projects that derive from the implementation of Programs of Measures of River Basin Management Plans or projects that derive from international commitments of the country are considered very critical and relevant proposals get the maximum score. (Criterion has value ranging from 0 up to 5 and its score will be “2,0 x Value”).
2. The objective to strengthen bilateral relations between Donor States and beneficiary States through financial contribution in the priority sector 'environmental protection and management' is evaluated. (Criterion has value ranging: 0-no partner or 5-donor partner and its score will be “0,5 x Value”).
3. The quality of the project will be evaluated. The description of the project must be complete and clear. All project outcomes and outputs must be clearly stated. The detailed description (analytical reference to all required means and stages for the implementation of the project) should prove that the project is good planned and prepared. (Criterion has value ranging from 0 up to 5 and its score will be “2,0 x Value”).
4. Indicative information to be assessed concerns:
  - a) completeness of the proposed budget (including all the necessary costs for the project completion).
  - b) proper and realistic cost (expenditures) allocation to subcategories in relation to the proposed project, the eligibility criteria and those mentioned in the PA.  
Criterion has value ranging from 0 up to 5 and its score will be “1,5 x Value”.
5. The realism in time schedule can be evaluated by taking into account:
  - a) physical scope,
  - b) the implementation method (e.g. the tendering procedure, implementation by Project Promoter’s own means),
  - c) potential risks associated with the project implementation (e.g. duration for getting permits for the project implementation, adoption of administrative decisions).  
Criterion has value ranging from 0 up to 5 and its score will be “1,5 x Value”.

6. It is examined if all tender documents exist and are approved and if all licenses (if applicable) for the project implementation exist. In case the implementation of a project is not ready to start immediately due to lack of specific approvals and licenses, a list of the missing ones should be submitted with the proposal of the project, to be used for the evaluation of this criterion. Mature Project that could start the implementation immediately gets the maximum score. (Criterion has value ranging from 0 up to 5 and its score will be “2,5 x Value”.).

The evaluators will fill in the “Evaluation Sheet – Stage B” that is included in Annex V.

## **Article 8: PAYMENT MODEL**

SACEP is responsible for the financial management of the Programme. All projects will be financed by the national Public Investment Programme (PIP) managed by the General Secretariat for Investments and Development of the Ministry for Development and Competitiveness.

One or more accounts dedicated to the Programme will be established for the specific Financial Decision of the Ministry of Environment, Energy and Climate Change of the PIP.

Money will be transferred to a separate, dedicated to the project, bank account of the Project Promoter after the request of the Project Promoter and the approval of Programme Operator. The PO will approve the transfer of money after the confirmation of expenditure’s eligibility.

The P.O. will keep accounts in the Bank of Greece dedicated to the Programme, where all funds for management, bilateral and complementary actions will be transferred.

To confirm the expenditure’s eligibility the Project Promoters will submit to the P.O. all the required supporting documentations. In case of verification of expenditures incurred by a donor project partner, a report by an independent and certified auditor, certifying that the claimed costs are incurred in accordance with the Regulation, the national law and accounting practices of the donor project partner’s country, shall be seen as sufficient proof of costs incurred. The P.O. will check the documents for the nature and the legality of the expenditures and will decide on their eligibility. In case an expenditure is considered to be ineligible or its’ eligibility cannot be justified by the submitted documents, it will not be considered in determining the interim or final payments. The confirmation of the expenditures’ eligibility will also be conducted during the on-site visits to the Project Promoter. If considered necessary, unscheduled on-site visits for the confirmation of the expenditures’ eligibility will take place.

**SPECIAL SECRETARY OF WATER**

**Dr KONSTANTINOS TRIANTIS**

**Annexes**

- Annex I - Proposal's Application.
- Annex II - Cost Benefit Analysis
- Annex III – Table of Licensing/Approvals
- Annex IV – Project's Evaluation Sheets – Stage A
- Annex V – Project's Evaluation Sheets – Stage B

**Notification:**

- EEA FINANCIAL MECHANISM COMMITTEE
- EEA FINANCIAL MECHANISM OFFICE
- Ministry of Development and Competitiveness
- Ministry of Environment, Energy and Climate Change Office

**Internal Distribution:**

- Office of Special Secretary of Water
- SACEP Unit A
- SACEP Unit B